

Minutes of the 39th Annual General Meeting of the Kapiti Branch of the New Zealand Society of Genealogists, held on Tuesday 23 May 2023 at the Coast Community Church, Hinemoa Street, Paraparaumu

The meeting was opened and chaired by the Acting Convenor, Ian Barbour, at 7.30 pm.

Present

Twenty-six (26) members were in attendance.

Apologies

Allison Chappell, Bev Chappell, Phil Cullen, Sue Hodgson, Denice McCarten, Adele Smith

Minutes of the 2022 AGM

The Minutes of the AGM held on Tuesday, 24 May 2022 were made available on the Branch website and also presented on-screen. The minutes were moved and passed as being a true and correct record of the 2022 AGM.

Moved: Lorna Henderson Seconded: Ian Brooking Carried

Matters Arising from the 2022 Minutes

There were no matters arising from the Minutes of the 2022 AGM.

Annual Report for the Period 1 April 2022 to 31 March 2023

The Convenors report was available on the branch website and also presented on-screen.

Acting Convenor, Ian Barbour, reported that the branch was back to business as usual and that presentations by members and external presenters were well received.

Membership has remained stable at around 180.

Presentations were made to Deborah Shuker and Judy Olsen, who relinquished their roles within the Branch.

The Evening and Day Groups, Special Interest Groups and APFHC are well patronized, as was the Back-to-Basics course. The Acting Convenor thanked all involved

Five copies of Clive Palmer's book are available for sale at \$30 each. The book is also available on our website and at the Paraparaumu Library.

NZSG Rule changes have been passed and the committee will now consider the implications to our Branch.

A vote of thanks was given to the Committee and ex officio members for their input into the smooth running of the Branch.

Moved: Mick McKelvie Seconded: Judy Olsen Carried

Financial Report for the Period 1 April 2022 to 31 March 2023 (Copy attached)

The Financial Report was available to members on the Branch website and also presented on-screen.

We have reduced costs at APFHC by reviewing and reducing subscriptions to Find My Past.

Subs to remain at \$30 for the next financial year. Gerald Twiss suggested that future fee increases be made annually and be no more than \$2 each increase.

We have a healthy amount in the bank which has been set aside for insurance purposes. As we don't have insurance, we are liable for the replacement of the resources, many of which are irreplaceable.

Expenses associated with the publication of the Branch History will not appear next financial year, which could help towards us not incurring a deficit.

It was moved that the financial report be accepted.

Moved: John Miller

Seconded: Ian Brooking

Carried

Appointment of Financial Reviewer

Our rules do not require our Financial Report to be audited, but do require it to be reviewed by a suitably qualified Reviewer.

John Miller extended a vote of thanks on behalf of the Branch for the role Mike Jensen has carried out as Reviewer, noting that he is a qualified financial examiner. John Miller moved that Mike Jensen be re-appointed as our Honorary Reviewer.

Moved: John Miller

Seconded: Lorna Henderson

Carried

Motion

“That the Kapiti Branch of the New Zealand Society of Genealogists adopts as its own rules, the rules of the New Zealand Society of Genealogists Inc. registered on 20 April 2020 and the subsequent amendments to Rule 12, and all previous rules rescinded.”

As a branch of NZSG, Kapiti Branch is covered by the NZSG Rules. Rule 12 was voted on and passed. With the changes to Rule 12, Kapiti Branch needs to consider what its future is. The Committee will be working on any changes over the next few months.

Moved: Ian Barbour

Seconded: John Miller

Carried

Election of Officers

Convenor –

Secretary – Jenny Wilson

Treasurer – John Miller (NZSG #12613)

Completed Committee Member Nomination forms have been received for

Ian Brooking (NZSG #12458)

Lorna Henderson (NZSG #12832)

Denice McCarten (NZSG #1305)

Bernard McManus

Sue Thomson (NZSG #29385)

Moved: Lindsay Olsen Seconded: Sheila Jolley *Carried*

Ian Barbour was nominated as a committee member from the floor.

Moved: Lorna Henderson Seconded: Lindsay Olsen *Carried*

Sue was welcomed to the committee. The position of Convenor is vacant. The committee has the power to co-opt members of the Kapiti Genealogy Branch if required.

The nominations were accepted with acclamation.

General Business

The Kapiti Genealogy fees to remain at \$30 for the year 2023-24.

Moved: John Miller Seconded: Debra Shuker *Carried*

Gerald Twiss suggested that a sub-committee be formed to look into changing the lighting in the Paraparaumu Library in the APFHC and making the microfiche more freely available, rather than being locked in the cupboard. He used the Porirua Library as a comparison. We have a MOU with KCDC and changes could not be made until renewal negotiations take place. Public use of the area was also raised.

Deborah Shuker thanked the outgoing committee for their hard work.

Meeting closed at 8.07 pm